

## 2023 VOLUNTARY AND EXTRA-CURRICULAR ITEMS AND ACTIVITIES – YEAR 7

Dear Parent/Carer,

Matthew Flinders Girls is looking forward to another great year of teaching and learning and would like to advise you of our voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

Within our school this support has allowed us to have a wider offering of subjects and special curriculum experiences; enhanced digital learning opportunities; outdoor furniture and faster WIFI and internet.

We would like to thank you for these contributions and for your future contributions.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Michelle Crofts  
*Principal*

Susan Ryan  
*School Council President*

## Payment Options

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We are now using COMPASS' Billing module for all parent contributions. This can be accessed via online or the App. Refer to the Compass parent guide for instructions.

## Financial Support for Families

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Matthew Flinders Girls understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Centrepay for eligible families



For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Shelley-Ann Grant

Ph: 03 4243 0500 | Email: [info@mfgsc.vic.edu.au](mailto:info@mfgsc.vic.edu.au)

## Other Payment methods

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 <b>centrelink</b>	You can set up Centrelink deduction out of your regular benefit to go directly to school. This can be done as a once of or regularly.
<b>EFTPOS or Cash</b> 	Paid directly to the office or you can phone to pay by credit card.

## Refunds

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Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

### Processing of Refunds

- If the family has outstanding charges to the school, any refund deemed appropriate will be offset against these outstanding charges.
- When required, payment of refunds will be made via direct deposit into a nominated bank account. No cash refunds will be given.

## Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Curriculum Contributions	Cost
Student ID Card	\$5
MFG Student Diary	\$10
Year 7 classroom consumables, materials & equipment	
- <i>MFG Way</i> : Subject specific materials and equipment	\$5
- <i>English</i> : Subject specific materials and printing. Cars & Stars reading program	\$15
- <i>Health and Physical Education</i> : Subject specific materials and equipment	\$10
- <i>Music</i> : Use of Instruments and Specialised Equipment	\$5
- <i>Maths</i> : Hands on Maths Resources used in the classroom (Scaffolding Activities)	\$10
- <i>Science</i> : Materials for Practical Activities (Dissections, Chemicals etc)	\$5
- <i>Humanities</i> : Subject specific materials and equipment	\$5
- <i>Food Tech</i> : Ingredients and student specific materials.	\$40
- <i>Visual Art</i> : Drawing and painting materials	\$20
- <i>Drama</i> : Costumes, masks, scripts	\$10
Connection to the network & software licence fees (internet usage is free of charge) device configuration, maintenance, and server/system costs	\$30
Whole school events & programs; Activities, guest speakers for themed weeks such as Book, STEAM, Wellbeing, and Multicultural week. Lunchtime and House activities & MADD Day. Whole School Athletics & Swimming Carnival	\$30
<b>Total Amount</b>	<b>\$200</b>

## Extra-Curricular Items and Activities - user-pays basis

Matthew Flinders Girls offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These events/items are subject to full payment being received **prior** to the payment due date.

Extra-Curricular Items and Activities	Description	Cost
Education Perfect Program	Online learning support subscription	\$30
Maths Essential Assessment	Online learning support subscription	\$15
Soundtrap	Online learning support subscription	\$10
Health and Physical Education	Variety of incursions and excursions (split into two \$35 semester events)	\$70
MFG Indonesian Book	Work Book	\$12
Year 7 Camp	The Year 7 Camp will take place over 3 days from Monday 27 March to Wednesday 29 March	Approx \$370
Excursions	We anticipate that there may be 3-4 optional incursions/excursions planned during the year with an estimated cost between \$5 and \$30 each. If CSEF funding is available to you in 2023, it may be allocated towards the cost of these camps/excursions.	Varies
Selected Entry Advance Learning Program (SEALP)	SEALP specific excursions/incursions as scheduled per year for example: team building activities, Outdoor Education Program, to enhance our advanced learning program. All competitions - including (but not limited to) English, Math, Science.	\$100
Instrumental Music Lessons	Per year cost for weekly group instrumental sessions.	FREE
Instrument Hire	Per year cost to hire an instrument from the school	\$220
School Photos	Purchased online through supplier	Varies
School Magazine	Distributed at the end of the school year	\$20
Awards Evening	Formal evening for student and family	\$5

## Other Contributions

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Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Other Contributions - for non-curriculum items and activities		Amount
Sports Program	Sport affiliations, Travel, Use & upkeep of sports equipment and uniforms	\$20
Local Travel	Bus travel to athletics day and cross country	\$10
Enhanced Student Wellbeing & Pastoral Care	Wellbeing programs, Mental Health Practitioner	\$10
Library Maintenance & Enhancement	Supports purchase of Additional Library Resources	\$10
Building fund.	A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	Suggested Amount of \$30

## Educational items for students to own

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Below is a list of items that the school recommends you purchase for your child to individually own and use.

- **Indonesian Book**

Families can purchase their Indonesian workbook online through COMPASS

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.